

# CITY OF EL PASO A/E PERFORMANCE REVIEW

## DESIGN CONSTRUCTION

**Consultant:** \_\_\_\_\_ **Discipline** \_\_\_\_\_

**Project:** \_\_\_\_\_

Orig Bid Opening \_\_\_\_\_ Actual Bid Opening \_\_\_\_\_

Addendums issued as a result of design \_\_\_\_\_ (Attach copy of addendum as back up)

How many weeks was the bid opening delayed as a result of the addendum above \_\_\_\_\_

Final Design Estimate _____	Average Bid Received _____	% Difference _____	#DIV/0!
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Number of RFC/RFIs attributed to design \_\_\_\_\_

Total Contract (\$)	Change Orders/Quantity Adjustment attributed to design	% Difference _____	#VALUE!
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Total Contract Time _____	Added Days (attributed to the change orders above)	% Difference _____	#VALUE!
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(attach front cover of change order/quantity adjustment for backup)

## SCORE SHEET

	MAX POINTS	Score
<b>DESIGN</b>	<b>16</b>	
Did the Consultant meet the contract requirements? Yes = <b>4 pts.</b> , Not in all areas = <b>2 pts.</b> , Defaulted = <b>0 pts.</b>	4	
Was the project properly coordinated with affected stake holders? Yes = <b>4 pts.</b> , Missed noncritical members = <b>2 pts.</b> , Missed critical members = <b>0 pts.</b>	4	
How responsive was the consultant (Project Manager) during the design phase? Were all comments/issues addressed? Responsive = <b>4 pts.</b> , Somewhat responsive = <b>2 pts.</b> , Non responsive = <b>0 pts.</b>	4	
Did the design accomplish the objective of the project? Yes = <b>4 pts.</b> , Missed items = <b>2 pts.</b> , No = <b>0 pts.</b>	4	
<b>BIDDING</b>	<b>15</b>	
How many addendums were issued? 0-1 = <b>2 pts.</b> , 2 = <b>1 pt.</b> , 3+ = <b>0 pts.</b>	2	
Was the bidding delayed as a result of the addendums? Weeks: 0 = <b>3 pts.</b> , 1 = <b>2 pts.</b> , 2 = <b>0 pts.</b>	3	
What was the percent difference between the construction bid and the opinion of probable cost? +/- percent: 0-4.5 = <b>10 pts.</b> , 4.5-9 = <b>8 pts.</b> , 9-13.5 = <b>6 pts.</b> , 13.5-18 = <b>5 pts.</b> , 18-22.5 = <b>4 pts.</b> , 22.5-27 = <b>3 pts.</b> , 27-31.5 = <b>2 pts.</b> , 31.5-36 = <b>1 pt.</b> , 36+ = <b>0 pts.</b>	10	
<b>CONSTRUCTION</b>	<b>34</b>	
How responsive was the consultant (Project Manager) during the construction phase? Were all comments/issues addressed? Responsive = <b>4 pts.</b> , Somewhat responsive = <b>2 pts.</b> , Non responsive = <b>0 pts.</b>	4	
Rate the constructability of the project? Good = <b>6 pts.</b> , Minor deficiencies = <b>4 pts.</b> , Improvement needed = <b>2 pts.</b> , Required redesign = <b>0 pts.</b>	6	
Number of RFIs/RFs attributed to the project design? 0-10 = <b>4 pts.</b> , 11-20 = <b>3 pts.</b> , 20-30 = <b>2 pts.</b> , 30-40 = <b>1 pt.</b> , 40+ = <b>0 pts.</b>	4	
What was the total percent of the contract value associated with change orders/quantity adjustments due to design oversights/value engineering? Percent of Contract Value: 0-1 = <b>10 pts.</b> , 1-2 = <b>9 pts.</b> , 2-3 = <b>8 pts.</b> , 3-4 = <b>7 pts.</b> , 4-5 = <b>6 pts.</b> , 5-6 = <b>5 pts.</b> , 6-7 = <b>4 pts.</b> , 7-8 = <b>3 pts.</b> , 8-9 = <b>2 pts.</b> , 9-10 = <b>1 pt.</b>	10	
What were the construction delays due to design issues/change orders in percent of contract time? +/- percent: 0-3.5 = <b>10 pts.</b> , 3.5-7 = <b>9 pts.</b> , 7-10.5 = <b>8 pts.</b> , 10.5-14 = <b>7pts.</b> , 14-17.5 = <b>6 pts.</b> , 17.5-21 = <b>5 pts.</b> , 21-24.5 = <b>4 pts.</b> , 24.5-28 = <b>3 pts.</b> , 28-31.5 = <b>2 pts.</b> , 31.5-35 = <b>1 pt.</b> , 35+ = <b>0 pts.</b>	10	
<b>SUBTOTAL</b>	<b>65</b>	<b>0</b>

Project Manager \_\_\_\_\_

Date \_\_\_\_\_

Program Manager \_\_\_\_\_

Date \_\_\_\_\_

Assistant City Engineer  
v1-050709

Date \_\_\_\_\_  
Performane Review Form-Design